



DIOCESE OF WASHINGTON

Office of the Bishop

November 15, 2011

TO: Non-parochial Clergy with Ecclesiastical Employment

FROM: The Rt. Rev. Mariann Edgar Budde, D.Min., Bishop of Washington

RE: Annual Report

I am deeply honored to serve as your new Bishop, and look forward to getting to know all of you.

An Annual Report from all clergy not employed by a parish or congregation in this diocese is a requirement of the canons of the General Convention. If you are adjunct clergy at one of our parishes, I would still like to hear from you. The simplest method for fulfilling this requirement is to fill out the enclosed form. If the ministry summary is in the records of your parish, then just indicate that. The report is designed to emphasize the continued relationship between my office and non-parochial clergy and to ensure that there is a record of the ministry of all the clergy of the Diocese of Washington.

It would be helpful to Church House staff if they could receive the form **prior to December 9th** so that your contact information can be updated, and pre-convention materials can be sent out to you in a timely manner. At least let Ann Talty know at atalty@edow.org whether or not you're coming by then. Enclosed is a return envelope for your convenience. The Convention will occur January 27th and 28th, 2012, and I hope to see you there.

Enclosure