



DIOCESE OF WASHINGTON

Office of the Bishop

November 15, 2011

TO: Non-parochial Clergy

FROM: The Rt. Rev. Mariann Edgar Budde, D.Min., Bishop of Washington

RE: Annual Report and Petition to Vote at Convention – January 27-28, 2012

I am deeply honored to serve as your new Bishop, and look forward to getting to know all of you.

As most of you are already aware, an Annual Report from all clergy not employed by a parish or congregation is a requirement of the canons of the General Convention. The simplest method for fulfilling this requirement is to fill out the enclosed form. The report is designed to emphasize the relationship between my office and non-parochial clergy and to ensure that there is a record of the ministry of all the clergy of the Diocese of Washington.

It is also necessary for you to petition if you wish to have the right to vote at the next diocesan convention. This is a requirement of Diocesan Canon 1, section 3, subsection d. If you wish to be a voting member of the Convention, your report or letter requesting a vote must be submitted by **December 27, 2011**. On that date, I am required by canon to certify to the Secretary of the Convention the names of clergy who are entitled to seats and votes at the Convention of the Diocese. It would be very helpful to Church House staff if requests to vote are received **prior to December 9th** so that database preparation can occur and pre-convention materials can be sent to you in a timely manner. An envelope is enclosed for your convenience. The Convention will occur January 27th and 28th, 2012, and I hope to see you there.

Enclosure