

MEMORIAL SCHOLARSHIP FUND

GUIDELINES

APPLICATIONS ARE DUE MAY 31st.

1. An applicant for scholarship aid must be a **female member of the Episcopal Church** and have been a **canonical member of the Diocese of Washington** for at least one year prior to the time of the request. Priority will be given to members resident in the Diocese of Washington.
2. An applicant for scholarship aid must be a candidate at the **graduate or professional school level** and the courses of study selected must be identified with church-related work or activity and must be in preparation for some **pertinent field of Christian endeavor**.
3. The applicant shall provide the Custodian of the Memorial Scholarship Fund with a statement that includes:
 - **institution** where the student will be enrolled
 - **course of study** to be pursued
 - **costs** for such study
 - **expenses** sought other than tuition costsThe following letters of recommendation shall accompany the application form:
 - applicant's **rector/vicar** in the Diocese of Washington
 - **academic contact** in applicant's major field
 - **personal reference**
 - if seeking ordination, a letter from Parish Intern Committee,
4. All applications must be submitted by May 31st for the following school year.
5. A Committee of three, appointed by the President of the Episcopal Church Women, under the chairmanship of the Custodian of the Memorial Scholarship Fund, shall review applications and present to the ECW Diocesan Board a resume of each application along with its recommendations for the award(s). ECW Board will make the final decision.
6. Checks from the Fund on behalf of approved students shall be made **payable directly and only to the school** where the student is enrolled.
7. The recipient of an award shall provide the Episcopal Church Women, Diocese of Washington, through the Custodian of the Memorial Scholarship Fund, a report of her academic progress within **six months** of receipt of the award.
8. If reapplying for further funds, **a transcript must be sent** to the current Custodian of the Memorial Scholarship Fund.

Send Application to:

Office of Episcopal Church Women, Diocese of Washington, Church House, Mount St.
Alban, Washington, DC 20016-5094.

Revised Sept. 2007

**MEMORIAL SCHOLARSHIP FUND
EPISCOPAL CHURCH WOMEN
DIOCESE OF WASHINGTON**

**Application
Due May 31st**

DATE: _____

Please print or type. (Starred items (*) must be completed)

***Name:** _____ ***Marital Status:(married, single, divorced)**

***Soc. Sec. No.** _____ ***No. Dependents:** _____

***Address:** _____ ***Phone #:** _____

_____ ***Zip** _____

Email address: _____

***School to which accepted:** _____

***Enrollment Status:** Full time _____ Part time ()

***Degree Sought:** _____ ***Major:** _____

***Check payable to:(name of school):** _____

***Address:** _____

***Phone #:** _____ ***DATE TUITION DUE:** _____

***Proposed Budget for School Year:**

fees

dormitory, other accommodations

transportation, incidentals

total

***Proposed Sources of Financial Aid:**

help

other sources

sources

total

If applying for further funds, transcript must be sent to the current Custodian of MSF.

Undergraduate College/University & Location:

Undergraduate Major: _____

Undergraduate Degree Earned: _____ **Grade Point Average:** _____

***Parish Membership:** (Diocese of Washington): _____

***Name of Rector/Vicar:** (Diocese of Washington): _____

***Letters of recommendation must accompany application from:**

- (1) rector/vicar, Diocese of Washington
- (2) academic contact in your major field
- (3) personal reference
- (4) if seeking ordination, a letter from Parish Intern Committee

***Courses of Study:**

***Statement of purpose for seeking graduate degree and how you plan to use it:**

***Any additional information you wish to include:**
